



Village of Newburgh Heights

3801 Harvard Ave.
Newburgh Heights, OH 44105



2018 APPLICATION FOR FIRE HYDRANT USE PERMIT

Applicants Name: _____

Applicants Address: _____

City, State, & Zip: _____

Office Phone: _____

Contact Person: _____

Contact Person's Cell: _____

Contact Person's Email: _____

Reason for use: _____

Date(s) of intended use: _____

List address of each hydrant to be used: _____

RULES FOR USE OF FIRE HYDRANTS

1. No hydrant shall be used unless a Fire Hydrant Application and fee of fifty dollars (\$50.00) is submitted to the Village of Newburgh Heights and a permit obtained from the Cleveland Water Department. **A copy of the permit from the Cleveland Water Department MUST be submitted to the Village of Newburgh Heights Building Department before use of the hydrant is permitted.**
2. Only the proper tools are to be used on the hydrant. A hydrant wrench must be used. Pipe wrenches and crescent wrenches will not be tolerated.
3. All hydrants used for any purpose MUST have a reducing coupling attached to the nozzle of the hydrant, along with independent gate valve for regulating the water supply. The main valve of the hydrant must be opened fully (to cover the barrel drains) and remain open until stoppage of work at the end of the day. The independent gate valve will be used to turn on and off the water during the work day.
4. When starting work, if the hydrant is found out of order in any way, the user/applicant must report this condition as follows:
 - a. Contact Newburgh Heights Fire Department at (216) 641-2134 and report hydrant out of service.
 - b. Contact the Division of Water, Permits and Sales Unit by a facsimile at (216) 420-7991 within 24 hours.
5. The applicant shall be financially responsible for any and all damage which may occur while using the hydrant. The cost of repairs will be borne wholly by the applicant. A final inspection by the Fire Department will be conducted on the last day of the permit.
6. If hose or water streams will affect traffic or safety on public properties or roads, the applicant must first notify the Newburgh Heights Police Department for such an operation and provide a flagman, if applicable.

I have read the above rules and Codified Ordinance 927.02 regarding Fire Hydrant use and agree to abide by the all rules and regulations as specified.

Accepted By: _____
Signature of Applicant Date